



Student Leave Application Form

學生請假申請表格

To Pathways,
致博思會：

Name of student 學生姓名

Programme 課程

ASSP Chinese 課餘支援課程(中文) / ASSP English 課餘支援課程(英文)
ASSP Maths 課餘支援課程(數學) / 學前幼兒支援課程 / Atelier

Leave requested 請假日期

Reason for leave 請假原因

Expected make-up lesson

擬補課日期

1.

2.

3.

Attached please find the supporting document for your approval.

現附上證明文件以便 貴會批核。

Signature 家長簽署: _____

Date 日期: _____

Note: Please submit Pathways this application form 2 weeks before the lesson.

備註：學生需於課堂前之兩星期向本會提交請假申請表格。

Arrangements for make-up lesson(s) 補課安排：

For internal use only:

EA: _____

Date _____

MIS input

Call parent

Call teacher