

Guidelines on Application for 2011 - 2012

二零一一至二零一二年申請指引

1 Aim of Trust 基金目的

- Methodist Study Trust was established in 1984 with the aim to help students to achieve financial and social independent and to empower students by developing their potential.
- 循道教會助學基金成立於 1984 年，旨在使受助學生在財政、生活上得以獨立及讓學生發揮潛能，盡展所長。

2 Eligibility 申請資格

- The student is eligible if he/ she is Form 4 or above, and
- The student must be a Hong Kong permanent resident.
- 申請人必須就讀中四或以上，及
- 申請人必須是香港永久性居民。

3 Application Method 申請方法

- Student Grant Application Form is available from school or our Trust.
- The application form can also be downloaded at Yang Memorial Methodist Social Service website: "<http://www.yang.org.hk>".
- The completed application form, together with a copy of school report and a copy of applicant Hong Kong Identity Card, return to the "Methodist Study Trust - 2/F, 54 Waterloo Road, Kowloon".
- 「助學基金申請表」可向校方或本基金索取。
- 申請人亦可在循道衛理楊震社會服務處的網頁下載申請表格「<http://www.yang.org.hk>」。
- 填妥之申請表格連同最近之成績表及申請人身份證副本寄交「九龍窩打老道 54 號二樓 - 循道教會助學基金」。

4 Vetting Procedure 審核程序

- According to the personal data submitted, the Grant Allocation committee will be used for assessment of eligibility.
- All applications will be selected by our Grant Allocation committee. Interview with suitable applicants will be arranged for assessment. All results will be notified personally.
- 撥款委員會將根據申請人所提交的個人資料作評核。
- 所有申請由撥款委員會遴選，合適之申請者將安排進行面試，以審核申請人之需要。申請結果將個別通知。

5 Evaluation Criteria 評審準則

- Low income family/ special difficulties; or,
- Outstanding academic; or
- The course and the future plan are related will be prioritized.

- 低收入家庭/ 特殊困難；或
- 成績優異；或
- 課程與就業計劃有關的申請將獲優先考慮。

6 Closing Date 截止申請日期

- **Application deadline for 2011-2012 is 15th November, 2011.**
- 本年度截止申請日期二零一一年十一月十五日。

7 General Information 一般事項

- If the applicant changes to other courses within the subsidized academic year and which is differ from the application form, the applicant must notify to the Methodist Study Trust. If not, his/ her application is failed.
- If any misrepresentation or concealment of fact will lead to disqualification, restitution in full of the total maintenance grants received or to be prosecuted.
- Under any situation, the Trust has the right for final decision and will not give explanations for fail application.
- 申請學生如在申請資助的學年內轉讀其他課程，而與申請書內所述不符，申請人必須立刻將更改事項向循道教會助學基金報告，否則其申請將屬無效。
- 如發覺申請人有意虛報或隱瞞事實，其申請資格將被取消，申請人並須退回全部已獲得的資助及有可能會被檢控。
- 在任何情況下，委員會無需要解釋個別申請人的落選原因。

8 Enquiry 查詢

- If you have any enquiry, please call 2251 0893 (Ms. Milk HO) or 2351 7393 (Ms. Janet LAI), or fax to 2770 1417 or email to hkmst@yang.org.hk .
- 如有查詢，請致電 2251 0893 (何姑娘) / 2351-7393 (賴姑娘)或傳真 2770 1417 或電郵致 hkmst@yang.org.hk 。