

Central Resources Centre

Education Bureau

Podium, West Block, EDB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon.

Tel : 3698 4437

Fax : 3586 9457

Website : <http://www.edb.gov.hk/crc>

Email : crc@edb.gov.hk

Application for Borrowing Card (For Parents)

Please put a "✓" in the appropriate box:

New Application

Update Personal Information

Application Procedures :

1. Applicant may submit the completed original application form by post or in person.
 2. Applicant please presents his/her proof of home address for verification when this application is made.
 3. Sections A and B should duly be completed.
 4. Accurate information should be supplied.
 5. The Centre reserves the final right to approve this application.
- ※ The personal data collected by means of this Borrowing Card application will only be used to verify users' eligibility for using the Centre services and to process service requested. According to the Personal Data (Privacy) Ordinance, a user has the right to access or correct his/her personal data. For enquiries, please contact the staff of the Centre.

Part A To be completed by Applicant

Name in English(Surname first)	Name in Chinese	Gender
Email Address	Tel.(Home)	Mobile Phone
Home Address		
School	Tel.(Office)	Fax

I wish to receive information from EDB Central Resources Centre by email.

I do not wish to receive information from EDB Central Resources Centre by email.

I understand and agree to observe the Borrowing Rules set out by the Central Resources Centre. I shall assume full responsibility for any damage or loss of resource materials on loan to me.

Signature of Applicant _____ Date _____

Part B To be completed by School Office (May copy the student record of handbook instead)

Our School certify that Mr / Ms* _____ is a parent of our student.

Name of School _____

Date _____

School Chop

*Please delete where appropriate

Part C For Official Use Only

Card No. _____ Date issued _____ Processed by _____